Standards Committee Meeting

April 14, 2022

[Zoom link for meetings](https://virginiatech.zoom.us/j/89631511588?pwd=eXdSYzVxNlowK2FwR3dUQ1o1NzJjUT09)

[Standards Committee shared folder](https://drive.google.com/drive/folders/106h7m1BsH9bw9ImtQH_eMWHlDFnaPKEe?usp=sharing)

Attendees:

1. Updates
   1. Co-chair
      1. See agenda items below
      2. [Spreadsheet for tracking minor changes](https://docs.google.com/spreadsheets/d/1SHgRHrHTHIOO6896iPKmodQ09xfdvVGyXdEqgG3CxYQ/edit#gid=0) (nothing new, just leaving this here for easy access)
   2. Council
      1. No updates from Meg
   3. Technical Subcommittees
      1. TS-DACS
         1. [Major change proposal: 11.1 Dates of Existence](https://drive.google.com/drive/folders/1IgQ9Wkve-_usKidIY4bGTD7sap2_HNvS?usp=sharing)--discussion/next steps
            1. Is this for enabling implementation or remediation or something present or both? A combination of both, trying to align with existing standards
            2. Vote over email after meeting
         2. Principles project continues on; impact effort exercise
         3. New online DACS tutorial video in progress
         4. Annual meeting: TBD
      2. TS-EAS
         1. [EAC-CPF revision](https://drive.google.com/drive/folders/1u9Ip0eIIhhK_BrKlNJ76MNxLe119a3tk?usp=sharing)--discussion
            1. Introduction/narrative was a really thorough discussion, which was helpful as a reader
            2. Resources from Lara were helpful for TS
            3. Major implementers are SNAC and ArchivesSpace: did they participate in the development process or their roles?

SNAC members have representation on the TS/committee participation, including through the technical infrastructure working group of SNAC; link to some GitHub issues from Daniel Pitti (feature requests and after beta was out)

ArchivesSpace didn’t have a direct link, but one committee members has been working on elements of both which were in development at the same time

Also, these are US entities, which are major players, but there is wide-scale international use, as well.

* + - * 1. Vote over email after meeting
      1. Minor revision forthcoming re: spelling errors in the tag library
      2. Early-career member next year
      3. Annual meeting: August 3, 12p EDT, joint meeting with EAS section
    1. TS-AFG
       1. No updates
    2. TS-GRD
       1. No updates
  1. Other groups/liaison roles
     1. [GPAS revision](https://drive.google.com/drive/folders/19Ye0nhkkaZ6x1_oAGE9jS9XfWKWYlAjl?usp=sharing)--discussion
        1. Did they get enough feedback? Two listening sections with low attendance. Was there enough outreach? One additional group to reach out to would be current and recent graduate students.
        2. Introduction to new guidelines was lacking/why these particular revisions?
        3. We understand why aligning with ACA could be good, but it’s not clear why the choices being made were made about alignment with ACA, verb changes
           1. Long term trend of being more prescriptive
        4. Content-wise it looks okay and like what they incorporated from the previous version
        5. Revisions were somewhat procedural and about making things a little more solid
           1. Would an update to the education field be a part of the work of the guidelines?
     2. Follow up with GPAS for more feedback/with questions. Issue isn’t with the guidelines themselves, for the most part, but the context
        1. They mention digital archives, but not born-digital or technological skills related to that (ie metadata)
        2. Very helpful to have the marked up version

1. Other items or updates?
   1. Accessibility and Disability Section
      1. Great meeting! Two highlights: Section is taking community feedback and need seriously; may be a future good model to amplify and encourage; have requested funding from SAA for consultants/reviewers
      2. Did not receive SAA funding and are pursuing other funding options; something to think about/keep an eye on in the future
   2. Museum Archives Guidelines
      1. Portal site has been updated and cleaned up!
2. Discussion: Revision of [Procedures for Review and Approval of an SAA-Developed Standard](https://www2.archivists.org/governance/handbook/section7/groups/Standards/Procedures-Review-Approval-SAA-Developed-Standard)
   1. [Google Doc version of the procedures](https://docs.google.com/document/d/1wQJVSPwCAY7J6J-ggw8T4KPxcZb7qAl6-ybXX6G9N2s/edit) (feel free to suggest edits before the meeting and we’ll look at this during the meeting)
   2. Think about language around Standards Committee’s role and better convey that to others and for ourselves--process v. content
   3. Should we extend an invite to Diversity Committee representation for part of our May meeting to talk about this?
3. Discussion: Annual Meeting
   1. July 21, 12p EDT/11a CDT/10a MDT/9a PDT/6p CEST (90 min meeting)
   2. Tentative schedule/outline:
      1. Welcome and call to order
         1. Introductions and New Members
         2. Recognition of outgoing members
      2. Council Liaison update
      3. Standards Committee updates
      4. Constituent Group updates
         1. TS-Guidelines for Reappraisal and Deaccessioning
         2. TS-DACS
         3. TS-EAS
         4. TS-Archival Facilities Guidelines
         5. External Groups
      5. Program: Orientation/Revision Process
      6. Closing remarks
   3. Ideas for meeting programming (this section is from last month’s notes)
      1. Theme: orientation and learning about the revision process
         1. Invitation to Diversity Committee?
         2. Invite a component group who have been through the process
         3. Overview of current revisions + new standard and section (ie Accessioning--how did you get here?)
         4. NAFAN work?
         5. What can we celebrate?
   4. Who do we want to invite?
      1. Diversity Committee
      2. Museum Archives
      3. Accessioning guidelines group
      4. NAFAN
4. Next meeting: May 12, 2022